

Geethanjali College of Engineering and Technology

Department of Management Studies Faculty Performance Appraisal for the Academic Year 2021-22

Name of the Faculty Member: K.Naupal Reddy

Designation: Asst. Professor

Leave Availed						Permissions (Early Going/Late Coming) availed	Number of days – extended hours worked with the approval of the concerned HoD/Group Head/CoE (Also mention total number of extended hours worked)
CLs	HPLs	ELs	CCLs - accumulated	CCLs - used	Number of days on 'Loss of Pay'		
07	Nil	No ELs Used till now	05	Nil	No Loss of Pay	06	More than 01 Month (per day 01 to 02 Hrs extended my working Hours)

PART A - TEACHING (Total Score: 100)

1. Theory/Lab Courses Taught (Assessment: $\geq 50 < 60\%$:12, $\geq 60 < 70\%$:18, $\geq 70 < 80\%$:24, $\geq 80 < 90\%$:30, ≥ 90 : 40)

(Theory Courses taught during the last 2 semesters should be considered)

Semester (I/II)	Name of the Course	Number of Periods Taken	Course success index (successful students)	Pass percentage	Course Attainment Level	Assessment score (1-40 scale)
MBA II-I	SAPM	70	24/29	92.31	2.55	40
MBA II-II	SM II	68	50/52	96.15	2.90	40
MBA I-II	MIS&ERP	66	50/50	100	1.65	40
Average Assessment Score (Maximum of 40)						40.00

2. On an average how many assignments did you give per course (Assessment: 2 to 3: 2, More than 3 :5) : 5M
(Average Assessment Score should be obtained by taking the average of the individual assessment scores obtained in each subject of a semester subject to a maximum of 5)
3. On an average how many 'tutorials/case studies' did you conduct per course (2 to 3 tutorials : 2, More than 3 : 5) : NIL
(Average Assessment Score should be obtained by taking the average of the individual assessment scores obtained in each subject of a semester subject to a maximum of 5)

4. Project guidance/supervision

B. Tech (Assessment:5 points per project and 5 additional points for best project awarded in any competition/in the form of publication)

(Average Assessment Score should be obtained by taking the average of the individual assessment scores obtained in each Project guided subject to a maximum of 10)

Note: May not be applicable for the faculty taking only first year courses. In such cases section 1 shall be evaluated for 50 points.

Sl. No	Roll numbers	Names of the students	major project	Title of the project	In-house or External	Assessment Score
1	20R11E0002	BODANN AGARI ANJALI	Major Project	A STUDY ON FIXED ASSETS MANAGEMENT WITH REFERANCE TO SAMSUNG INDIA ELECTRONICS PVT LTD.	External	5
2	20R11E0014	GUNDUG OLLU SOWNIK YA	Major Project	A STUDY ON FUNDAMENTAL ANALYSIS OF SELECTED PUBLIC SECTOR BANKS IN INDIA.	External	5
3	20R11E0024	KOTA LAKSHMI APARNA	Major Project	A STUDY ON OPTIONS AND FUTURES MOVEMENT OF METALA AND MINING INDUSTRY WITH REFERENCE TO TATA STEEL AND JSW STEEL.	External	5
4	20R11E0039	S ANANTH A LAXMI	Major Project	A STUDY ON RISK AND RETURN EQUITY ANALYSIS OF SBI AND AXIS BANK	External	5
5	20R11E0051	SURAVU SANDEEP	Major Project	A STUDY ON PORTFOLIO EVALUATION OF RISK AND RETURNS WITH REFERENCE TO BHEL, WIPRO AND RELIANCE COMMUNICATION	External	5
Average Assessment Score (Maximum of 10)						5

5. a. Association with Senior Faculty (Assessment: Concerned Professor will assess for a maximum of 10 points) –

Sl. No.	Name of the Professor	Name of Theory or Lab Course	Class with semester	Give Brief report on attainment of learning outcome – submit evidence	Assessment score

1	Dr.J.Pardhasardhi	Finance Papers	MBA II-I	Given guidance to teach analysis part in finance paper.	9
2	Dr.A.Sita Madhavi	Strategic Management	MBA II-II	Given guidance to teach Strategic management cases.	9
Average Assessment Score (Maximum of 10)					9 ✓

b. Professors (Assessment: Guidance given by the Concerned Professor to other faculty, for a maximum of 10 points)

Sl. No.	Name of the Faculty	Name of Theory or Lab Course	Class with semester	Give Brief report on guidance given – submit evidence	Assessment score
1	Dr.J.Pardhasardhi	SAPM	MBA II-I	Given guidance to teach analysis part in finance paper.	9
2	Dr.A.Sita Madhavi	Strategic Management	MBA II-II	Given guidance to teach Strategic management cases.	9
Average Assessment Score (Maximum of 10)					9 ✓

6. Course file/Lab manual Prepared (Assessment: a maximum of 5 point per course/lab) - Maximum of 10 points

Sl. No.	Name Course	Title of the Course	Changes brought in	Approved by Group head /HOD with date	Assessment score
1	MBA-II-I	SAPM	Practical Examples	Dr. J.Pardhsardhi	9
2	MBA-II-II	SM	Practical Examples	Dr. J.Pardhsardhi	9
Average Assessment Score (Maximum of 10)					09 ✓

7. Students' Feedback - Course End Survey - Maximum of 10 Points

Courses Taught (Assessment: $\geq 60 < 70\%$: 4, $\geq 70 < 80\%$: 6, $\geq 80 < 90\%$: 8, ≥ 90 : 10)

(Courses taught/conducted during the last 2 semesters should be considered)

Semester (I/ II)	Name of the Course	Feedback Score Obtained	Percentage of Feedback	Assessment score (0-10 scale)
MBA-II-I	SAPM	4.3	82.42	8
MBA-II-II	SM	4	77.98	8
MBA-I-II	MIS&ERP	4.5	93.87	8
Average Assessment Score (Maximum of 10)				8 ✓

8. Students' Feedback - Teaching - Learning Process

Courses Taught (Assessment: $\geq 60 < 70\%$: 4, $\geq 70 < 80\%$: 6, $\geq 80 < 90\%$: 8, ≥ 90 : 10)

(Courses taught/conducted during the last 2 semesters should be considered)

Semester (I/ II)	Name of the Course	Feedback Score Obtained	Percentage of Feedback	Assessment score
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				(0-10 scale)
MBA-II-I	SAPM	4.3	82.42	8
MBA-II-II	SM	4	77.98	8
MBA-I-II	MIS&ERP	4.5	93.87	6
Average Assessment Score (Maximum of 10)				6.8

PART B –RESEARCH AND CONSULTANCY (Total Score: 50)

1. Ph. D/Post-doc program pursuing (Course work: 1, Pre-PhD: 1, Research Reviews: 1, Submission: 3 points, Award: 5 marks) – For all faculty eligible to pursue PhD.(NIL)

Name of the program	University	Name of supervisor/co-supervisor	Year of registration	progress of the work	Assessment Score
Assessment Score (Maximum of 5)					

2. Ph. D Guidance (Assessment: Thesis submitted=3, Thesis awarded =5)(NIL)

Sl. No.	Name of the Student	Supervisor/ Co-supervisor	University registered	Year of registration	Assessment score
Average Assessment Score (Maximum of 5)					

3. Books/chapters published (Assessment: 1 per chapter, 2 per Indian book and 3 per International book published) - Maximum of 5 points(NIL)

Sl. No	Title of the book/book chapters	Name and address of the publisher	Category of publication (international/national)	Month & year of publication	ISSN no.	Assessment score

4. Patents granted/published(Assessment: published : 3, granted : 5 points per patent) - Maximum of 10 points(NIL)

Sl. No	Patent Number	Title of the Patent	Name(s) of the Inventor(s)	Month & year	Assessment score

5. Sponsored research projects (externally funded) carried-out/carrying: (Assessment: less than 5 lakhs = 3 points, 5-10 lakhs = 5 points 10-20 lakhs = 8 points, more than 20lakhs = 10points) – Maximum 10 points(NIL)

Sl. No	Title of the project	Funding agency	Amount	Duration of project	Date of commencement	Assessment score

6. Consultancy carried-out/carrying: (Assessment: ≥ 2 < 5 lakhs : 2 points, ≥ 5 lakhs : 5) – Maximum 5 points(NIL)

Sl. No	Title of the project	Funding agency	Amount	Duration of project	Date of commencement	Assessment score

7. Publications:

International Journals (IJ)/ National Journals (NJ)/ International Conferences (INC)/ National Conferences (NC)
(Assessment: 2 points per publication) - Maximum of 10 points

Sl. No.	Category: IJ/ NJ/ INC/ N C	Title of the paper	Name of the Journal/ Conference	Volume number, ISSN/DOI	Page numbers	Month & Year	Impact factor / indexed by SCOPUS/ SCI/WOS	Journal / Conference No. (if recognized by UGC)	Assessment score
1.	IJ	A Study on Role of Finance Managers in Modern Management.	International Journal of Emerging Technologies and Innovative Research,	(www.jetir.org), ISSN:2349-5162, Vol.9, Issue 4,	page no.g208-g215	Apr-22	Impact Factor 7.95	-	2

PART C – PROFESSIONAL DEVELOPMENT (Total Score: 40)

1. Membership in professional bodies (Assessment: 1 point per professional body) - Maximum of 2 points(NIL)

Sl. No	Name of the Professional body	Membership number	Category of Membership (life/annual)	Assessment score

2. Recognition from any professional body/reputed institutions which utilize your services (Assessment: 1 point per recognition) - Maximum of 2 points(NIL)

Sl. No.	Role	Name of the organization	Duration/ Date	Present your contribution in few sentences	Assessment score

(Role: Such as BOS member, subject expert in SCMs, keynote speaker, conference chair/co-chair, reviewer of Publications in conference/journal etc.)

3. Collaboration/MoU arranged with other organizations (Assessment: 1 point per collaboration/MoU arranged)- Maximum of 2 points(NIL)

Sl. No.	Name of the organization	Name of the activity	Duration and dates	Assessment score

4. FDPs/Workshops/Seminars/Training programs attended (Assessment: 3 days : 1 points, 1 Week : 2 points, 2 weeks :3 points, Summer school of 2 weeks : 5 points) - Maximum of 5 points

Name of the FDP/Workshop/Training program	Place	Organizer	Duration	Date/month/year	Assessment score
Management of Intellectual Property (IP) and Innovation (Creation, Protection and Leveraging of IP	Online	AICTE Training and Learning (ATAL)- National Institute of Industrial Engineering.	01 Week	5 th July to 9 th July, 2021	2
FDP on "OUTCOME BASED EDUCATION	Online	Department of Management, Karpagam	01 Week		2

		Academy of Higher Education			
Data Analysis in Management and Engineering Research	Online	AICTE Training and Learning (ATAL)- Indian Institute of Information Technology and Management Gwalior	01 Week	1 st Aug to 5 th Aug, 2021	2
"Enabling Entrepreneurship and Start-Up Mindset	Online	AICTE Training and Learning (ATAL)- Shri Guru Gobind Singhji Institute of Engineering and Technology	01 Week	16 th Aug to 20 th Aug, 2021	2
FDP program on "ENTREPRENEURSHIP	Online	Indian Institute of Plantation Management Bangalore.	01 Week	24 th Aug to 04 th Sep, 2021	2

5. FDPs/Seminars/Workshops/Conferences conducted (Assessment: 2 or 3 days :3 points, 1 Week : 5 points, 2 Weeks : 10 points, International Conference: 10 points, National Conference: 5 points) - Maximum of 10 points(NIL)

Name of the event	Title of the program	Number of participants	Duration and dates	Assessment score

6. Invited talks/guest lecturers conducted with speakers from institutes of repute (Assessment:1 point per talk or Guest lecturers arranged) - Maximum of 3points(NIL)

Sl. No	Resource person with address	Topic	Targeted audience	Duration	Date/month/year	Assessment score

7. Invited talks/guest lecturers given in institutes of repute (Assessment: 1 point per talk) - Maximum of 2 points(NIL)

Sl. No.	Name of the event	Topic	Targeted audience	Venue	Duration	Date/month/year	Assessment score

8. Conferences attended (Assessment: 2 points per International and 1 per National Conference) - Maximum of 3 points(NIL)

Name of the conference	Venue	Organizer	Duration	Date/month/year	Assessment score

9. Field trips arranged (Assessment: 1 point per trip) - Maximum of 3 points(NIL)

Sl. No.	Organization visited	Number of students	Year/semester	Assessment score
2				
3				

10. Internships arranged (Assessment: 1 point per industry) - Maximum of 3 points(NIL)

Sl. No.	Organization visited	Number of students	Year/semester	Assessment score

11. Online course registration (Such as NPTEL, MOOCS,COURSERA) (Assessment: 3 point per course) - Maximum of 5 points

Sl. No	Name of the Course	Offered by	Date of registration	Assessment score

PART D - ADMINISTRATION (Total Score: 45)

1. Administrative/additional roles (Assessment: 3 points per role in the department level, 5 points per role in the college level, 8 points for Deans and 10 points for HoD) - Maximum of 10 points

Sl. No.	College/Department/ Group level	Role	Give a Brief Description on your contribution	Assessment score
1	Department Level	Exam Branch Coordinator	<ol style="list-style-type: none">1. Upload all internal and external lab marks.2. Upload MBA Viva Voce panels for JNTUH and Autonomous programs.3. Submit question papers and answer scripts.4. Coordinate with external examiners to conduct MBA students' project Viva Voce exams.	03
2	Department Level	Attendance Coordinator	<ol style="list-style-type: none">1. Update fortnightly attendance.2. Identify students with attendance shortages and issue letters to their parents.3. Prepare the condonation and detention list.	03

(Role: Such as Course coordinator, Time-table in-charge, CRC coordinator etc., Convener or Co-convener of FDP/Workshop/ Conference etc, in-charges of various criterion for SAR preparation, Lab Masters of JNTUH, Alumni Coordinator etc.)

10 ✓

2. Association with In-charges (Assessment: Concerned in-charge will assess for a maximum of 5 points)(NIL)

Sl. No.	Name of the in-charge	Category AICTE/ NBA/ NAAC / FFC or Specify Other	Nature of Work given	Give a Brief Description	Assessment score
Average Assessment Score (Maximum of 5)					

(Faculty will be assessed by in-charge faculty under whom they have worked for AICTE/ NBA/NAAC/FFC related works)

3. Student mentoring (Assessment: 2 point per student for improvement brought in attendance / performance) - Maximum of 10 points(NIL)

Sl. No.	Roll number	Name of the student	Year of study	Improvements brought	Assessment score

4. Organizing Co-curricular/Extra-curricular student events (Assessment: 1 point per event) - Maximum of 2 points

Sl. No.	Name of the event	Name(s) of the other Faculty involved	Role(s) Played	Duration, with dates	Assessment score
1	YOUNG MANAGER (Bhaswara 2k21)	Deepa.L	Coordinator	15 th March,2021	2 ✓

5. Guidance given to the students in encouraging them to participate in co-curricular activities (Assessment: 1 point per event) - Maximum of 3 points(NIL)

Sl. No.	Name of the event	Name(s) of the students involved	Role(s) Played by faculty in the guidance given	Duration, with dates	Student achievement	Assessment Score

6. Any steps taken for resource/revenue generation. Give details(NIL)
(Whether applied for any Consultancy Works etc.)(Maximum 5 points)

7. Additional contribution which are not covered above, if any (2 points)(NIL)

8. List your suggestions for improving the academic standards/procedures of the department. (2 points)

- Utilize creative methods to enhance quality.
- Conduct extracurricular activities (ECA).

9. List any suggestions for improving the performance of the students (2 points)

- Encourage students to review their notes and assignments regularly and ask them to give seminars.
- To prepare students for campus placements, participation in all co-curricular activities is mandatory for all students.
- The Training and Placement Cell brings the best placement opportunities for our students, both undergraduate (UG) and postgraduate (PG).
- Enhance classroom discipline for both UG and PG programs.
- The following activities are integrated into the regular timetable: a. Group Discussions (GD) b. Just a Minute (JAM) c. General/Subject Seminars d. Personality Development Classes

10. List any suggestions related to administrative standards in the department and college. (2 points)

- Ensure all students are present in the class before it starts.
- At least once a month, the HoD should interact with faculty members to identify any difficulties related to student behavior in the classroom.
- Establish necessary rules for students regarding entry and exit during class.

11. How do you think GCET can help you to enrich your knowledge/multidisciplinary skills? (2 points)

12. List areas of

I. **Strengths:**

- Hardworking
- Analytical Thinking
- Self-Motivation
- Team Player

II. **Weaknesses:**

- Sensitive
- Take on too much responsibility

III. **New Skills/Techniques Learned or Acquired:**

- Preparation of CO & PO Attainment
- Improvement in Quality of Projects using Statistical Techniques
- Preparing Effective Course Files
- Creating Question Papers with BTL

IV. **Need for Additional Development/Training by the Department/College to Improve Quality of Work: Yes**

TOTAL SCORE: 105.8

Date:

Name and Signature of the Faculty


(Note: Necessary Proofs should be attached)

GROUP HEAD'S ASSESSMENT- Maximum of 15 points

- 0-4 : Unsatisfactory performance
- 4.1-6 : Does not meet the expected level of performance
- 6.1-9 : Meets the expected level of performance
- 9.1-12 : Exceeds the expected level of performance
- 12.1-15 : Meritorious performance

- 1. General attitude : Good
- 2. Teaching : Good
- 3. Research : Good (Pursuing PhD)
- 4. Service : Good
- 5. Timely completion of given tasks: Good

TOTAL: 12


 Name and Signature of Group Head

HOD'S ASSESSMENT- Maximum of 25 points

- 0-8 : Below average
- 8.1-12 : Average
- 12.1-16 : Above average
- 16.1-20 : Good
- 20.1-25 : Excellent.

- 1. Initiative and drive exhibited : ✓
- 2. Availing of leave/permissions : ✓
- 3. Interpersonal skills : ✓
- 4. Domain knowledge : ✓
- 5. Balanced attitude : ✓
- 6. Quality of Work : ✓
- 7. Feedback from students based on CRC (any action taken earlier):
- 8. Class control : ✓
- 9. Timely completion of given tasks : ✓
- 10. Attire and Appearance : ✓
- 11. Punctuality : ✓

20

Additional Points for Professors Occupying Key administrative Roles: Maximum of 50 Points
 (For HoDs, Deans, CoEs: 50, Group Heads: 30, AICTE/ NBA/ FFC/IQAC/FS/Incubation Coordinators: 20)

TOTAL: 137

Overall Assessment/Rating (on a scale of 275 points):

Faculty's Self assessment(x) out of 235	Group head's assessment(y) out of 15	HOD's assessment(z) out of 25	Total assessment(x+y+z)out of 275	Grade/Rating (1-275 scale)
106	12	20	137	Excellent

Performance Rating	Assistant Professor	Associate Professor	Professor
Below Average	<110	<130	<150
Average- Above Average	110 to 120	130 to 140 ✓	150 to 170
Good	121 to 130	141 to 150	171 to 200
Excellent	>130 ✓	>150	>200

Suggestions for improvement:

1. Need to organize co-curricular activities to students.
2. Need to arrange field trips and internships for students.
3. Request to conduct guest lecture for STAFF and students.

Name and Signature of HoD

(Dr. J. S. Aradhi)

Principal's Observations and Remarks:

Advised to pursue ph-D with all earnest. Improvement is recommended

Signature of the Principal

Secretary's Observations and Remarks:

RW

Signature of the Secretary

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Geethanjali College of Engineering and Technology

Department of Management Studies Faculty Performance Appraisal for the Academic Year 2021-22

Name of the Faculty Member: K.Lavanya

Designation: Asst. Professor

Leave Availed						Permissions (Early Going/Late Coming) availed	Number of days – extended hours worked with the approval of the concerned HoD/Group Head/CoE (Also mention total number of extended hours worked)
CLs	HPLs	ELs	CCLs - accumulated	CCLs - used	Number of days on 'Loss of Pay'		
08	Nil	No ELs Used till now	06	Nil	No Loss of Pay	4	Extend my working hours by 1 to 2 hours per day for over a month.

PART A - TEACHING (Total Score: 100)

1. Theory/Lab Courses Taught (Assessment: $\geq 50 < 60\%$:12, $\geq 60 < 70\%$:18, $\geq 70 < 80\%$:24, $\geq 80 < 90\%$:30, ≥ 90 : 40)

(Theory Courses taught during the last 2 semesters should be considered)

Semester (I/ II)	Name of the Course	Number of Periods Taken	Course success index (successful students)	Pass percentage	Course Attainme nt Level	Assessment score (1-40 scale)
MBA II-I	IB	68	43/50	86.00	2.10	40
MBA II-II	FD	66	27/27	100	3.00	40
MBA I-I	FAA	75	34/41	82.93	3.00	40
MBA I-II	FM	66	39/43	90.70	2.91	40
Average Assessment Score (Maximum of 40)						40.00

2. On an average how many assignments did you give per course (Assessment: 2 to 3: 2, More than 3 :5) : 5M
(Average Assessment Score should be obtained by taking the average of the individual assessment scores obtained in each subject of a semester subject to a maximum of 5)
3. On an average how many 'tutorials/case studies' did you conduct per course (2 to 3 tutorials : 2, More than 3 : 5) : NIL
(Average Assessment Score should be obtained by taking the average of the individual assessment scores obtained in each subject of a semester subject to a maximum of 5)
4. Project guidance/supervision
B. Tech (Assessment:5 points per project and 5 additional points for best project awarded in any competition/in the form of publication)
(Average Assessment Score should be obtained by taking the average of the individual assessment scores obtained in each Project guided subject to a maximum of 10)

Note: May not be applicable for the faculty taking only first year courses. In such cases section 1 shall be evaluated for 50 points.

Sl. No	Roll numbers	Names of the students	major project	Title of the project	In-house or External	Assessment Score
1	20R11E0003	BODDRA BOINA SAI RAJ	major project	A STUDY ON RISK AND RETURN ON CORPORATE BONDS OF TOP 10 AAA CREDIT RATING COMPANIES IN INDIA	External	5
2	20R11E0017	J SNEHA	major project	PERFORMANCE OF SBI IN TERMS OF NPA	External	5
3	20R11E0025	KULKARNI ABHINAV KUMAR	major project	VOLATILITY OF SECURITIES TRADED IN NSE NIFTY-A STUDY WITH REFERENCE TO SELECTED PHARMACEUTICAL AND IT INDUSTRIES	External	5
4	20R11E0040	SANKE NIKITHA	major project	COMPARATIVE ANALYSIS OF SELECTED MUTUAL FUNDS WITH REFERENCE TO SBI AND HDFC	External	5
5	20R11E0052	BAIRAM VARUN KUMAR	major project	FORECASTING OF FINANCIAL PERFORMANCE OF TWO WHEELER AUTOMOBILE INDUSTRY-A STUDY WITH REFERENCE TO HERO MOTOR CORPORATION	External	5
Average Assessment Score (Maximum of 10)						5

5. a. Association with Senior Faculty (Assessment: Concerned Professor will assess for a maximum of 10 points) –

Sl. No.	Name of the Professor	Name of Theory or Lab Course	Class with semester	Give Brief report on attainment of learning outcome – submit evidence	Assessment score
1	Dr. J. Pardhasardhi	Finance Papers (FAA, FM & FD)	MBA II-I	Given guidance to teach analysis part in finance paper.	9
2					
Average Assessment Score (Maximum of 10)					9

- b. Professors (Assessment: Guidance given by the Concerned Professor to other faculty, for a maximum of 10 points)

Sl. No.	Name of the Faculty	Name of Theory or Lab Course	Class with semester	Give Brief report on guidance given – submit evidence	Assessment score
1	Dr.J.Pardhasardhi	FM and FD	MBA II-I	Given guidance to teach analysis part in finance paper.	9
Average Assessment Score (Maximum of 10)					9

6. Course file/Lab manual Prepared (Assessment: a maximum of 5 point per course/lab) - Maximum of 10 points

Sl. No.	Name Course	Title of the Course	Changes brought in	Approved by Group head /HOD with date	Assessment score
1	MBA-II-I	FAA	Practical Examples	Dr. J.Pardhsardhi	9
2	MBA-II-II	FM	Practical Examples	Dr. J.Pardhsardhi	9
Average Assessment Score (Maximum of 10)					09

7. Students' Feedback - Course End Survey - Maximum of 10 Points

Courses Taught (Assessment: $\geq 60 < 70\%$: 4, $\geq 70 < 80\%$: 6, $\geq 80 < 90\%$: 8, ≥ 90 : 10)
(Courses taught/conducted during the last 2 semesters should be considered)

Semester (I/ II)	Name of the Course	Feedback Score Obtained	Percentage of Feedback	Assessment score (0-10 scale)
MBA II-I	IB	4.5	85.26	8
MBA II-II	FD	4.2	83.50	8
MBA I-I	FAA	4.6	87.24	8
MBA I-II	FM	4.2	83.17	8
Average Assessment Score (Maximum of 10)				8

8. Students' Feedback - Teaching - Learning Process

Courses Taught (Assessment: $\geq 60 < 70\%$: 4, $\geq 70 < 80\%$: 6, $\geq 80 < 90\%$: 8, ≥ 90 : 10)
(Courses taught/conducted during the last 2 semesters should be considered)

Semester (I/ II)	Name of the Course	Feedback Score Obtained	Percentage of Feedback	Assessment score (0-10 scale)
MBA II-I	IB	4.5	86.12	8
MBA II-II	FD	4.2	87.43	8
MBA I-I	FAA	4.6	86.77	6
MBA I-II	FM	4.2	83.58	
Average Assessment Score (Maximum of 10)				6.8

PART B –RESEARCH AND CONSULTANCY (Total Score: 50)

1. Ph. D/Post-doc program pursuing (Course work: 1, Pre-PhD: 1, Research Reviews: 1, Submission: 3 points, Award: 5 marks) – For all faculty eligible to pursue PhD.(NIL)

Name of the program	University	Name of supervisor/co-supervisor	Year of registration	progress of the work	Assessment Score
Assessment Score (Maximum of 5)					

2. Ph. D Guidance (Assessment: Thesis submitted=3, Thesis awarded =5)(NIL)

Sl. No.	Name of the Student	Supervisor/ Co-supervisor	University registered	Year of registration	Assessment score
Average Assessment Score (Maximum of 5)					

3. Books/chapters published (Assessment: 1 per chapter, 2 per Indian book and 3 per International book published) - Maximum of 5 points(NIL)

Sl. No	Title of the book/book chapters	Name and address of the publisher	Category of publication (international/national)	Month & year of publication	ISSN no.	Assessment score

4. Patents granted/published(Assessment: published : 3, granted : 5 points per patent) - Maximum of 10 points(NIL)

Sl. No	Patent Number	Title of the Patent	Name(s) of the Inventor(s)	Month & year	Assessment score

5. Sponsored research projects (externally funded) carried-out/carrying: (Assessment: less than lakhs = 3 points, 5-10 lakhs = 5 points 10-20 lakhs = 8 points, more than 20lakhs = 10points) – Maximum 10 points(NIL)

Sl. No	Title of the project	Funding agency	Amount	Duration of project	Date of commencement	Assessment score

6. Consultancy carried-out/carrying: (Assessment: ≥ 2 <5 lakhs :2 points, ≥ 5 lakhs : 5) – Maximum 5 points(NIL)

Sl. No	Title of the project	Funding agency	Amount	Duration of project	Date of commencement	Assessment score

7. Publications:

International Journals (IJ)/ National Journals (NJ)/ International Conferences (INC)/ National Conferences (NC)
 (Assessment: 2 points per publication) - Maximum of 10 points

Sl. No.	Category: IJ/NJ/INC/N	Title of the paper	Name of the Journal/Conference	Volume number, ISSN/DOI	Page numbers	Month & Year	Impact factor / indexed by SCOPUS/SCI/WOS	Journal / Conference No. (if recognized by UGC)	Assessment score
1.	IJ	A Comparative Study of Pre & Post Covid Stock Returns of the Indian Healthcare and Pharmaceutical Sector	International Journal of Emerging Technologies and Innovative Research (www.jetir.org UGC and ISSN Approved),	ISSN:2349-5162, Vol.9, Issue 4,	page no. pp407-412	Apr-22	Impact Factor 7.95	-	2

PART C – PROFESSIONAL DEVELOPMENT (Total Score: 40)

1. Membership in professional bodies (Assessment: 1 point per professional body) - Maximum of 2 points(NIL)

Sl. No	Name of the Professional body	Membership number	Category of Membership (life/annual)	Assessment score

2. Recognition from any professional body/reputed institutions which utilize your services (Assessment: 1 point per recognition) - Maximum of 2 points(NIL)

Sl. No.	Role	Name of the organization	Duration/ Date	Present your contribution in few sentences	Assessment score

(Role: Such as BOS member, subject expert in SCMs, keynote speaker, conference chair/co-chair, reviewer of Publications in conference/journal etc.)

3. Collaboration/MoU arranged with other organizations (Assessment: 1 point per collaboration/MoU arranged)- Maximum of 2 points(NIL)

Sl. No.	Name of the organization	Name of the activity	Duration and dates	Assessment score

4. FDPs/Workshops/Seminars/Training programs attended (Assessment: 3 days : 1 points, 1 Week : 2 points, 2 weeks :3 points, Summer school of 2 weeks : 5 points) - Maximum of 5 points

Name of the FDP/Workshop/Training program	Place	Organizer	Duration	Date/month/year	Assessment score
Management of Intellectual Property (IP) and Innovation (Creation, Protection and Leveraging of IP	Online	AICTE Training and Learning (ATAL)- National Institute of Industrial Engineering.	01 Week	5 th July to 9 th July, 2021	2
FDP on "OUTCOME BASED EDUCATION	Online	Department of Management, Karpagam	01 Week		2

8. Conferences attended (Assessment: 2 points per International and 1 per National Conference) - Maximum of 3 points(NIL)

Name of the conference	Venue	Organizer	Duration	Date/month/year	Assessment score

9. Field trips arranged (Assessment: 1 point per trip) - Maximum of 3 points(NIL)

Sl. No.	Organization visited	Number of students	Year/semester	Assessment score
2				
3				

10. Internships arranged (Assessment: 1 point per industry) - Maximum of 3 points(NIL)

Sl. No.	Organization visited	Number of students	Year/semester	Assessment score

11. Online course registration (Such as NPTEL, MOOCS,COURSERA) (Assessment: 3 point per course) - Maximum of 5 points

Sl. No	Name of the Course	Offered by	Date of registration	Assessment score

PART D - ADMINISTRATION (Total Score: 45)

1. Administrative/additional roles (Assessment: 3 points per role in the department level, 5 points per role in the college level, 8 points for Deans and 10 points for HoD) - Maximum of 10 points

Sl. No.	College/Department/ Group level	Role	Give a Brief Description on your contribution	Assessment score
1	Department Level	Alumni Coordinator	1. Conducting Alumni Interactions 2. Coordinating alumni meet yearly 3. Conducting the exit survey	03

2	Department Level	CO-PO Coordinator	Collecting CO attainment files and preparation of PO attainment	03
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(Role: Such as Course coordinator, Time-table in-charge, CRC coordinator etc., Convener or Co-convener of FDP/Workshop/ Conference etc, in-charges of various criterion for SAR preparation, Lab Masters of JNTUH, Alumni Coordinator etc.)

2. Association with In-charges (Assessment: Concerned in-charge will assess for a maximum of 5 points)(NIL)

Sl. No.	Name of the in-charge	Category AICTE/ NBA/ NAAC / FFC or Specify Other	Nature of Work given	Give a Brief Description	Assessment score
Average Assessment Score (Maximum of 5)					

(Faculty will be assessed by in-charge faculty under whom they have worked for AICTE/ NBA/NAAC/FFC related works)

3. Student mentoring (Assessment: 2 point per student for improvement brought in attendance / performance) - Maximum of 10 points (NIL)

Sl. No.	Roll number	Name of the student	Year of study	Improvements brought	Assessment score

4. Organizing Co-curricular/Extra-curricular student events (Assessment: 1 point per event) - Maximum of 2 points

Sl. No.	Name of the event	Name(s) of the other Faculty involved	Role(s) Played	Duration, with dates	Assessment score
1	Overall Bhaswara Department Coordinator	Shainaz Begum	Co ordinator	15 th and 16 th March,2021	2

5. Guidance given to the students in encouraging them to participate in co-curricular activities (Assessment: 1 point per event) - Maximum of 3 points(NIL)

Sl. No.	Name of the event	Name(s) of the students involved	Role(s) Played by faculty in the guidance given	Duration, with dates	Student achievement	Assessment Score

6. Any steps taken for resource/revenue generation. Give details(NIL)
(Whether applied for any Consultancy Works etc.)(Maximum 5 points)

7. Additional contribution which are not covered above, if any (2 points)(NIL)
8. List your suggestions for improving the academic standards/procedures of the department. (2 points)
 - Foster stronger ties with industry partners to incorporate real-world case studies, guest lectures, and internship opportunities into the curriculum. This provides students with practical insights and enhances their employability upon graduation.
9. List any suggestions for improving the performance of the students (2 points)
 - Enhance support services such as academic advising, and counseling to provide personalized assistance to students who may be struggling academically or facing personal challenges. Create a supportive environment where students feel comfortable seeking help and guidance when needed.
10. List any suggestions related to administrative standards in the department and college. (2 points)
 - Regularly review and update administrative processes and procedures to ensure efficiency, transparency, and compliance with relevant regulations and policies. Document standard operating procedures (SOPs) for key administrative tasks such as admissions, course registration, financial management, and student records management to promote consistency and clarity.
11. How do you think GCET can help you to enrich your knowledge/multidisciplinary skills? (2 points)
 - GCET can enrich the knowledge and multidisciplinary skills through Organizing workshops and seminars on diverse topics relevant to the field of expertise, as well as offering opportunities for cross-disciplinary learning to broaden their knowledge base.
12. List areas of
 - I. **Strengths:**
 - Hardworking
 - Self-Motivation
 - II. **Weaknesses:**
 - Sensitive
 - III. **New Skills/Techniques Learned or Acquired:**
 - Calculation of PO indirect attainment
 - Few statistical techniques using SPSS
 - IV. **Need for Additional Development/Training by the Department/College to Improve Quality of Work: Yes**

TOTAL SCORE: 114.8

Date:

K. Lavanya
Name and Signature of the Faculty

(Note: Necessary Proofs should be attached)

GROUP HEAD'S ASSESSMENT- Maximum of 15 points

- 0-4 : Unsatisfactory performance
- 4.1-6 : Does not meet the expected level of performance
- 6.1-9 : Meets the expected level of performance
- 9.1-12 : Exceeds the expected level of performance
- 12.1-15 : Meritorious performance

✓ 12

- 1. General attitude :
- 2. Teaching : Good.
- 3. Research :
- 4. Service :
- 5. Timely completion of given tasks: (12)

TOTAL: 127.


Name and Signature of Group Head

HOD'S ASSESSMENT- Maximum of 25 points

- 0-8 : Below average
- 8.1-12 : Average
- 12.1-16 : Above average
- 16.1-20 : Good
- 20.1-25 : Excellent. Good

- 1. Initiative and drive exhibited :
- 2. Availing of leave/permissions :
- 3. Interpersonal skills :
- 4. Domain knowledge :
- 5. Balanced attitude :
- 6. Quality of Work :
- 7. Feedback from students based on CRC (any action taken earlier):
- 8. Class control :
- 9. Timely completion of given tasks :
- 10. Attire and Appearance :
- 11. Punctuality : (20)

Additional Points for Professors Occupying Key administrative Roles: Maximum of 50 Points
 (For HoDs, Deans, CoEs: 50, Group Heads: 30, AICTE/ NBA/ FFC/IQAC/FS/Incubation Coordinators: 20)

TOTAL: 146.

Overall Assessment/Rating (on a scale of 275 points):

Faculty's Self assessment(x) out of 235	Group head's assessment(y) out of 15	HOD's assessment(z) out of 25	Total assessment(x+y+z)out of 275	Grade/Rating (1-275 scale)
114	12	20	146.	Excellent

Performance Rating	Assistant Professor	Associate Professor	Professor
Below Average	<110	<130	<150
Average- Above Average	110 to 120	130 to 140	150 to 170
Good	121 to 130	141 to 150	171 to 200
Excellent	>130	>150	>200

Suggestions for improvement:

1. Required to attend more FDPs and workshops
2. Need to attend conferences.
3. Required to do NPTEL and MOOC courses.

Name and Signature of HoD

(Dr. J. Saradhi)

Principal's Observations and Remarks:

Advised to register for PhD
and carry out quality research
Increment recommended

Signature of the Principal

Secretary's Observations and Remarks:

Signature of the Secretary